

# राष्ट्रीय त्वचा रोग यूनानी चिकित्सा अनुसंधान संस्थान

ملفوظات اور تحقیقاتی ادارے کے لیے طبی امور کا قومی تحقیقاتی ادارہ برائے جلدی امراض

NATIONAL RESEARCH INSTITUTE OF UNANI MEDICINE FOR SKIN DISORDERS  
(Central Council for Research in Unani Medicine, Ministry of AYUSH, Govt. of India)

(राष्ट्रीय यूनानी चिकित्सा अनुसंधान संस्थान, आयुष मंत्रालय, भारत सरकार, नई दिल्ली, 90001, 20008) संस्था

# 8-3-168/A/1/UM, ए.जी. कॉलोनी रोड, एरसिद्धा, हैदराबाद-500 038. (तेलंगाणा)

D-13011/1/2026-CCRUM-NRIUMSD

03-01-2026

## OFFICE MEMORANDUM

### Subject: Revision of Institute Timings---regarding

In partial modification of the existing Institute timings, and based on the office timings already in practice at CCRUM-RRIUM, Bhadrak and CCRUM-RRIUM, Chennai, it is hereby informed that the undersigned has revised the Institute timings with effect from 05.01.2026 (Monday), as per the following schedule:

Days	Timings
Monday to Friday	9:00 AM to 4:45 PM (Extension by 15 minutes per day)
Saturday	9:00 AM to 12:45 PM (Reduction by 1 hour 15 minutes)

The revision involves only redistribution of office timings and does not reduce the prescribed weekly working hours, in accordance with DoPT O.M. No. 13/11/86-JCA dated 07.11.1986.

This revision has been made to ensure timely and efficient completion of research and administrative work, thereby enhancing productivity, while the reduction in Saturday hours supports staff welfare and sustained workforce efficiency without affecting institutional functioning.

Mr. Mohd. Shaffi, In-charge of Website Division, is hereby directed to upload the "Working Hours, Patient Service Hours, and Holiday List" on the Home Page of the Institute's website (<https://nriumsd.in/>), to inform patients and other stakeholders about the office timings of NRIUMSD, Hyderabad.

Digitally signed by  
(Dr. Najeebullah Hasan)  
NAJEEBUHASAN  
Date: 03-01-2026  
13:42:52

Copy to

- Director General, CCRUM, New Delhi for Information
- ADs (Unani)
- All Sectional Heads
- Academic Section
- Establishment & Accounts Section
- Notice Boards
- In-charge, Website Division (Mr. Mohd. Shaffi) – for uploading on Website